



AK-CHIN INDIAN COMMUNITY

Environmental Programs

AK-CHIN INDIAN COMMUNITY REQUEST FOR PROPOSAL FOR THE ENVIRONMENTAL POLICY ANALYST TO THE REGIONAL TRIBAL OPERATIONS COMMITTEE (RTOC)

The Ak-Chin Indian Community (hereafter called the “Owner”) invites all individuals to submit proposals for the Environmental Policy Analyst to the RTOC. The project consists of the following;

To provide support to the Tribal Co-Chair and Tribal Caucus; work with Tribal representatives and EPA personnel in the development and maintenance of rules, regulations, guidance and policy protective of Tribal interests; and to keep the Tribes in Region 9, through the RTOC Tribal Caucus, informed of pending issues and rules, regulations, guidance and policy documents promulgated by EPA (and other agencies as appropriate and/or directed), to ensure to the greatest extent possible that the Tribal Caucus and individual Tribes within the Region are able to respond timely and appropriately to protect and advance Tribal concerns.

At a minimum, the RTOC meets four times a year. One meeting is held at the US EPA Region 9 Office in San Francisco, California and two meetings are held on Tribal lands within the Region 9 area (Arizona, California and Nevada). Additional meetings will be scheduled, if necessary, contingent upon available funds. The following are tentatively scheduled meetings: October 2025 – Salt River Indian Community, Scottsdale, AZ; February 2026 – Fort Mohave, NV; May 2026 – Soboba, CA; August 2026 – San Francisco, CA; October 2026 TBD; February 2027 – TBD; May 2027 – TBD; August 2027 - TBD.

The project funding comes from the fiscal year 2026 & 2027 US EPA General Assistance Program (GAP) – RTOC grant, with requirements in providing “Fair Wages”.

A RECOMMENDED PRE-BID meeting is scheduled for 10:00 a.m. (Arizona Time) on August 7, 2025, by WebEx. To register for a WebEx invitation email Fhowerton@ak-chin.nsn.us, by noon (12:00 p.m.) on August 6, 2023. The RFP will be provided electronically shortly after registering.

The Owner will receive Competitive Bid Proposals until noon (12:00 p.m. Arizona Time) on August 22, 2025 at the Tribal Purchasing Department located at 42507 West Peters & Nall Road Maricopa, Arizona 85138 or via email at Fhowerton@ak-chin.nsn.us. Proposals received after the specified date and time will be rejected and returned unopened.

This invitation is unrestricted; however, preference will be given to Indian Organizations, Indian Individuals, and Indian Owned Enterprises in accordance to the Community Procurement Procedure. Request for Proposals (“RFP”) instruction/information package and related information may be obtained from the Ak-Chin Indian Community Purchasing Office, 42507 West Peters & Nall Road, Maricopa, Arizona 85138, and may be requested by email at Fhowerton@ak-chin.nsn.us.

The Owner reserves the right to reject, any and all bids. However, the Ak-Chin Indian Community at its discretion may postpone said action for such time as the Tribal Council may designate, as the interest of the Community may require.

No bid shall be withdrawn for a period of sixty (60) days subsequent to the opening of Bids without consent of the Owner.