

# AK-CHIN INDIAN COMMUNITY



42507 West Peters & Nall Road • Maricopa, Arizona 85138 • Telephone: 520.568.1000 • Fax: 520.568.1001

## REQUEST FOR PROPOSALS Ak-Chin Indian Community Archeological Services

The Ak-Chin Indian Community is seeking professional archaeological firms to perform a comprehensive Archaeological Phase Program for gathering and surveying documentations related to the compliance with Section 106 of the National Historic Preservation Act (NHPA) and the Arizona State Historic Preservation Act (SHPA). Final Documents and Letter will be submitted to BIA Western Region and Arizona State Historic Preservation Office for review. The Project Area totals approximately 22.80 acres within the Ak-Chin Indian Community (“The Community”). Archaeologist as the Principal Investigator must be qualified under an Arizona Antiquities Act (AAC) permit. The field supervisor overseeing the survey must meet AAA permitting standards.

### **I. Background**

The Community is using Tribal Broadband Connectivity Program (TBCP) funds to replace the Community's Fiber Optic Network. The Project Area Map, where archaeological services are to be performed is within the Full RFP. Majority of the project areas are on disturbed lands. Services needed may lead into three phases depended upon its survey findings and SHPO's decision to move into the other two phases.

### **II. Project Description – Scope of Work**

The selected consultant team will be expected to complete the following minimum Scope of Work:

#### ***Phase I***

Consultants will investigate all land area project boundaries by conducting "pedestrian" surface collection and subsurface testing. Investigation must be fully justified in the draft and final reports.

- A. Coordination: The consultant team will need to work with and coordinate the Community's Cultural Resources Office for the following:
  - a. Setup initial meeting to review and comment on project locations
  - b. Schedule site visits 5-days in advance with Cultural Resources Department
  - c. Conduct a Phase I Report (i.e. records searches, field work, maps and tables)
  - d. Determine findings would follow a Categorical Exclusion or NEPA process
  - e. Gathering data for a report submittal to SHPO in accordance to “SHPO Survey Report Standards”
  - f.
- B. Prepare SHPO Cover Letters, narratives, and supporting document for Cultural Resources and Environmental Programs Review.
  - a. Description of projects that includes the nature and extent of the proposed impacts, if any
  - b. Previously surveyed areas, if any
  - c. Maps of project areas
  - d. Inventory Reports

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- C. Submit Cover Letter and attached documents to Him Dak Museum Director. The Him Dak Director will submit Cover letters to BIA Western Region and to SHPO along with Phase I final reports

## **Phase II:**

This phase will take place after responds from SHPO, if the area needsto be further exploration of a Phase II.

### Archaeological Testing and Evaluation

Consulting Team will revisit an existing or recently identified archaeological site discovered during the Phase I survey and includes performing further subsurface investigations. Further testing of archaeological sites is in order to completely understand the potential of the site to produce significant archaeological data. The data to firmly determine if the project area is significant enough to warrant avoidance or mitigation.

There are circumstances where an archaeological site that's been identified during a Phase I can transition directly to a Phase III mitigation

## **PART III:**

If it is determined that the project area will require a Phase III Survey. Contract will go into an amendment to further define scope of work as listed in the full RFP.

### Data Recovery/Mitigation

The consultant team will conduct a Phase III investigations to mitigate the impact of projects on archaeological resources determined to be eligible for inclusion in the NRHP. Alternative plans for eligible resources should be considered in the following order of priority:

Upon selection of consultants the Ak-Chin Indian Community will make available background studies, GIS shape files, aerial photography, water and sewer plans, and other available information to the selected consultant team. Limited survey information and topography is also available.

The selected consultant team will be expected to complete the following minimum Scope of Work:

### **III. MANDATORY PRE-BID MEETING**

A MANDATORY PRE-BID meeting is scheduled for Thursday, March 23, 2023 at 10 am by WebEx. To register for a WebEx invitation email [FHowerton@ak-chin.nsn.us](mailto:FHowerton@ak-chin.nsn.us), by noon on Wednesday, March 22, 2022. The RFP will be provided electronically shortly after registering. Full RFP will be available by emailing your request to [FHowerton@ak-chin.nsn.us](mailto:FHowerton@ak-chin.nsn.us) subject "Archaeological Services TBCP" RFP.

### **IV. REQUESTS FOR PROPOSALS**

The Community is seeking a proposal and a formal statement of qualifications from profession archaeological services firms interested in being considered and evaluated for the project. Full RFP is available at the Ak-Chin Purchasing Office at 42507 West Peters and Nall Road, Maricopa Arizona 85138. Full RFP will be available by email upon request at [fhowerton@ak-chin.nsn.us](mailto:fhowerton@ak-chin.nsn.us).

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The response should include a statement regarding the firm's approach to perform archaeological services. Provide details of the firm's experience and identify the proposed project staff and their experience in SHPO submittals. Staff identified in the proposal must continue to work on the project for the duration of the project. Any changes in personnel are subject to approval from the Community's Project Team.

## **V. SUBMISSIONS**

Submissions should be provided in a package clearly marked with "PROPOSAL ARCHAEOLOGICAL SERVICES TBCP." Please submit five (5) bound copies, (1) unbound copy, and a digital copy of your Proposal to the Purchasing Manager at the address listed below.

Flora Howerton  
Purchasing Manager  
Ak-Chin Indian Community  
42507 W. Peters and Nall Road  
Maricopa, AZ 85138

Any questions regarding this project proposal must be submitted via email up until Friday, April 14, 2023 to Flora Howerton, Purchasing Manager (520) 568-1043. The deadline for **submitting proposal is Friday, April 21 at 12 p.m. MST.**

Proposal should include no more than fifteen (15) pages, excluding cover letter and dividers (not counted as a page). Resumes for team members should be included in an appendix to the submittal document and will not count toward the fifteen (15) page maximum. The name, address, email address and phone number of the key contact person shall be included in the cover letter.